

# Worksession

<b>Agenda Item #</b>	2
<b>Meeting Date</b>	1 March 2004
<b>Prepared By</b>	Sara Anne Daines ECD Director
<b>Approved By</b>	Richard M. Finn City Manager

<b>Discussion Item</b>	Rental Housing Licensing and Inspection Program - Quarterly Report
<b>Background</b>	<p>An update on the activities of the City's Code Enforcement Division, with specific focus on the status of the Memorandum of Agreement (MOU) between the City and Montgomery County, will be presented to the Council at its March 1<sup>st</sup> worksession.</p> <p>The report will include information on the rental housing inspections conducted by Montgomery County Department of Housing and Community Affairs (DHCA) in accordance with the terms of the MOU, a summary of the property maintenance inspections handled internally by City staff, and an update on current licensing and overall inspection activities.</p> <p>The report covers activities occurring during the months of November 2003 through January 2004.</p>
<b>Policy</b>	To preserve quality of existing housing structures through more effective enforcement of property maintenance codes.
<b>Fiscal Impact</b>	N/A
<b>Attachments</b>	<ul style="list-style-type: none"> <li>• DHCA Quarterly Report (January 31, 2004)</li> <li>• Landlord Certification Program</li> <li>• Property Maintenance Inspections - Quarterly Report (January 31, 2004)</li> </ul>
<b>Recommendation</b>	To receive and file the memorandum and accompanying attachments
<b>Special Consideration</b>	None